

Garfield Heights City Schools LPDC

Minutes of LPDC Meeting:

November 3, 2015

Present: **Kim Barber:** High School, ***Rob Keshock:** William Foster, **Nora Lopez:** Elmwood, **Stephanie Czech:** Middle School, **Julie Frederick:** Maple Leaf, **Chris Hanke:** Central Office, **Shyla Urban, Elisabetta Kosta**

*Chairperson

Not Present: John Townsend

IPDPs (Individual Professional Development Plans) Presented and Approved:

Elmwood: none
William Foster: none
Maple Leaf: none
Middle School/L. Ctr: **R. Carey, L. Puchmeyer, B. Ferguson, C. Saunders**
High School: **A. Bican**
Administration: none

IPDPs Presented and NOT Approved:

none

Verifications Presented and Approved:

Elmwood: none
William Foster: **J. Schmersal** (2 sem. hrs: Miami University -- iDiscovery 12/2014)
Maple Leaf: none
Middle School/L. Ctr: **A. Pullen** (2 sem. hrs -- Dominican University EDUX 9925 11/15); **J. Mockbee** (2 sem. hrs -- Miami University -- EDT 699 W -- Implementing 21st Century Reform 1 3/15 **and** 2 sem. hrs -- Miami University -- EDT 699 X Implementing 21st Century Reform 2 8/14); **V. Tomasheski** (4 contact hours -- Online Safety Curriculum -- InfoOhio 11/15)



High School: none

Administration: none

Activity Proposals Presented and Approved:

Elmwood: none

William Foster: none

Maple Leaf: none

Middle School/L. Ctr: **P. Barrett** (2 sem. hrs -- Miami University -- iDiscovery workshop); **B. Hastings** (2 sem. hrs -- Miami University -- iDiscovery workshop); **A. Pullen** (2 sem. hrs -- Dominican University -- EDUX 9925); **V. Tomasheski** (4 contact hours -- Online Safety Curriculum -- InfoOhio); **K. Richardson** (6 contact hours -- Developmental Resources -- Difficult Students), **B. Harreld** (5 seml hrs: Kent -- Operation Physics)

High School: **T. Prosinski** (3 sem. hrs--Notre Dame--The Power of the Internet)

Administration: **G. Barrett** (180 contact hours--Administrative Project 2015-2016)

District-Wide: none

Activity Proposals Presented and NOT Approved:

n/a

License Renewals Processed:

Elmwood: none

William Foster: none

Maple Leaf: none

Middle School/L. Ctr: none

High School: none

Administration: none

Notifications of Application for Advanced License:

Elmwood: none

William Foster: none

Maple Leaf: none

Middle School/L. Ctr: none

High School: none

Verification Forms for Educator Leaving / Entering District:



Entering:

none

Leaving:

none

Notes:

- 1. Discussion on Master Teacher: GHCS is in need to establish a Master Teacher Committee. Those who are interested in being on this committee should contact Chris Hanke.**
- 2. ODE Policy: As of February 28, 2015, license applicants will be able to upload official documentation in the form of college transcripts to their license renewal application instead of mailing paper documents.**
- 3. The process for ALL license renewal applications at ODE is now digital. You can access your license renewal applications by signing into your SAFE account at ODE. Also, ODE will NOT be mailing paper licenses to the applicant. Licenses are available for download once the renewal process is complete.**
- 4. All forms, IPDPS, Activity proposals, etc. to be approved by the LPDC at a monthly LPDC meeting MUST be submitted in PD Express or to your LPDC Representative the day BEFORE the scheduled monthly meeting.**
- 5. You must have an approved IPDP on file in order to have any professional development approved by the LPDC.**
- 6. If you have any IPDP / Activity Proposal / Verifications addressed in any LPDC meeting minutes, please print out the minutes for your own professional file. You will need to supply the proof of professional development at license renewal time. All verifications must include proof of an ORIGINAL college transcript. Transcripts will not be returned to staff due to archiving for ODE auditing.**
- 7. ALL staff members please read the Monthly LPDC minutes after each meeting to make sure proposed IPDPs, Activity Proposals, Verifications and other business has been addressed /approved.**
- 8. The LPDC would like to encourage all staff members to monitor the accuracy of your credentials. This can be done by accessing the ODE Website and viewing your information.**

9. *We are required by law to report identification attached to all decisions. For any IPDPs, Activity Proposals or Verifications which are denied, state ID numbers will be provided. See your representative as to why the decision was made.*
10. *All LPDC forms, helpful information and PD Express can be found at the GHCS district Website under the LPDC location. Check us out.*

